

SUNSHINE COAST HOCKEY ASSOCIATION

FACILITY HIRE AGREEMENT

I,, have read the terms and conditions of hiring the clubhouse at Sunshine Coast Hockey Association Inc, Ballinger Road, Buderim. I hereby agree to abide by these terms and conditions and now reconfirm my intention to hire the clubhouse with the payment of the required bond of \$350.

I acknowledge that payment for the hall hire of \$40 per hour will be paid at least 72 hours prior to hall hire.

Date of Hall Hire: / /
Day Date

Name of person hiring hall:.....

Address:.....

Phone (H) (W) (M)

Reason for hiring hall:.....

Duration of hall hire: From To.....

Date of signing agreement: / /

Signed by:.....

Print name

Signature

Please provide photocopy of drivers licence.

Office Use Only

<i>Date Booked:</i> / /	<i>Booked by:</i>
<i>Bond Received: Yes [] No []</i>	<i>Receipt Number:</i>
<i>Hall Hire Fee Received: Yes [] No []</i>	<i>Receipt Number:</i>
<i>Bond Refunded: Yes [] No []</i>	<i>Cheque Number:</i>
<i>If bond not refunded: Reason:</i>	<i>Initials</i>

TERMS AND CONDITIONS

- (i) No alcohol can be brought onto SCHA premises. When hiring the hall, SCHA Management will man the Bar at all times. Arrangement can be made to run a tab for all or some guests with prior payment.*
- (ii) No glass of any kind to be brought onto SCHA premises*
- (iii) No smoking within the clubhouse or immediate surrounds. Please note signage and use bins provided for butts. No flicking butts onto turf surface.*
- (iv) No items of any kind to be thrown / placed on the enclosed playing surface and arena.*
- (v) Hall hire bond is \$350. This will be returned in full unless additional cleaning is required and/or repairs of any kind within or around the clubhouse (including gardens) are required. These will be itemised on the remittance with your bond refund. Your bond refund will be issued within fourteen days after your hall hire.*
- (vi) Cancellation of the booking within 14 days of the hire will incur a \$200 fee. This will be deducted from the bond.*
- (vii) Hall hire fee is \$40 per hour for clubhouse and bar. Use of the canteen will be an additional \$20 per hour to the \$40 per hour fee. The hall hire fee to be paid at least 72 hours prior to the hall hire.*
- (viii) Access to the clubhouse to set up your function can be arranged at no extra cost. Please arrange this with Administration Assistant at SCHA office.*
- (ix) Hirers are to ensure that noise is restricted to a reasonable level.*
- (x) Your function must finish by 11:30pm*
- (xi) Arrangements must be made for immediate disbursement of your guests in a quiet and orderly manner. If you require a bus to collect your guests to take them to one point eg. Mooloolaba, SCHA can arrange a bus at a fee. Please ask SCHA for more details.*
- (xii) Cleaning of the hall must be completed by 8am the following day unless prior arrangement is made.*